



**Public Hearing  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 53  
AGENDA DATE: Thu 01/12/2006  
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**SUBJECT:** Conduct a public hearing and approve an ordinance amending Section 2-1-202 of the City Code relating to Historic Landmark Commission meetings and procedures; and amending Section 25-2-358 of the City Code relating to notice of historic designations.

**AMOUNT & SOURCE OF FUNDING:** N/A

**FISCAL NOTE:** N/A

**REQUESTING** Neighborhood Planning **DIRECTOR'S**  
**DEPARTMENT:**and Zoning **AUTHORIZATION:** Greg Guernsey

**FOR MORE INFORMATION CONTACT:** Steve Sadowsky, 974-6454; Sylvia Arzola, 974-6448

**PRIOR COUNCIL ACTION:** Public hearing set on 12/1/05.

**BOARD AND COMMISSION ACTION:** Recommended by Planning Commission.

**PURCHASING:** N/A

**MBE / WBE:** N/A

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The Neighborhood Planning and Zoning Department (NPZD) is initiating a code amendment to Section 2-1-292 of the City Code relating to Historic Landmark Commission meetings and procedures and Section 25-2-358 relating to notice of historic designations.

Section 2-1-292(D) currently requires that the minutes of each Historic Landmark Commission meeting be filed with the City Clerk. This amendment will delete Subsection D to provide that the minutes be filed with the historic preservation office at NPZD. This is in accordance with the Local Government Records Control Schedule which requires that the creating department be the custodian of the minutes.

Section 25-2-358 currently requires that the City Clerk file notice of historic designation with the appraisal district. This amendment will provide that the notice be filed by the historic preservation officer.

ORDINANCE NO.

AN ORDINANCE AMENDING SECTION 2-1-292 OF THE CITY CODE RELATING TO HISTORIC LANDMARK COMMISSION MEETINGS AND PROCEDURES; AND AMENDING SECTION 25-2-358 OF THE CITY CODE RELATING TO NOTICE OF HISTORIC DESIGNATIONS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

PART 1. Section 2-1-292 of the City Code is amended to delete Subsection (D) and reletter the remaining subsection accordingly.

PART 2. Section 25-2-358 of the City Code is amended to read:

§ 25-2-358 NOTICE OF DESIGNATION TO TAX APPRAISAL DISTRICT.

(A) The historic preservation officer [~~City Clerk~~] shall file with the county tax appraisal district a:

- (1) copy of an ordinance zoning property as a historic landmark or district; and
- (2) notice stating that council has granted the historic designation.

(B) The historic preservation officer [~~City Clerk~~] shall mail a copy of the notice described in Subsection (A)(2) to the notice owner by certified mail.

PART 3. This ordinance takes effect on \_\_\_\_\_, 2006.

PASSED AND APPROVED

\_\_\_\_\_, 2006      §  
                                 §  
                                 §  
                                 § \_\_\_\_\_  
                                 Will Wynn  
                                 Mayor

APPROVED: \_\_\_\_\_  
David Allan Smith  
City Attorney

ATTEST: \_\_\_\_\_  
Shirley A. Gentry  
City Clerk

